



**COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR**

KENNETH HAHN HALL OF ADMINISTRATION
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MARK J. SALADINO

TREASURER AND TAX COLLECTOR

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December 1, 2005

TO: Louisa Ollague, Legislative Deputy, First Supervisorial District
Clinton Tatum, Senior Deputy, Second Supervisorial District
Brence Culp, Budget Deputy, Third Supervisorial District
Rick Velasquez, Assistant Chief Deputy, Fourth Supervisorial District
Lori Howard-Glasgow, Budget Deputy, Fifth Supervisorial District

FROM: Mark J. Saladino
Treasurer and Tax Collector 

SUBJECT: **AGENDA ITEM NO. 48 FOR DECEMBER 6, 2005 –
RECOMMENDATION TO AWARD CONTRACT FOR DELINQUENT
ACCOUNT COLLECTION SERVICES**

The Treasurer and Tax Collector (TTC) has filed the attached Board letter for the Board of Supervisors' meeting of December 6, 2005, recommending approval of a contract with Linebarger Goggan Blair & Sampson, LLP (Linebarger Goggan), for the provision of delinquent account collection services to supplement TTC's collection efforts. TTC's current contract with USCB, Inc. (USCB), a private agency, to provide delinquent account collection services expires on January 31, 2006. The proposed Contract with Linebarger Goggan will ensure continuation of the delinquent account collection service needs of the TTC. The recommended Contract will commence upon your Board's approval and provide for a transition period between contractors, allowing Linebarger Goggan to initiate the operational process for referral of accounts and allow TTC to effectively wind down operations with USCB.

The recommended firm provides delinquent account collection services to supplement TTC's current collection efforts on a variety of accounts from other County departments. The County benefits from collection revenue it might not fully realize without the Contract. The firm is compensated with a contingency fee of twenty five percent (25%) of actual gross collections. There will be no cost to the County since delinquent account collection services are commission based actual collections.

The term of the recommended contract is for three (3) years, commencing upon the date of Board of Supervisors' approval, with two (2) one-year renewal options and six month-to-month extensions to be exercised at the option of the TTC through

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June 5, 2011. The current contract for delinquent account collection services expires on January 31, 2006.

This is not a Proposition A contract; therefore, the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended contract. The recommended contract contains the County's required provisions. There is no Cost Of Living Adjustment (COLA) provision included.

The approval of the recommended contract will enable the Contractor to continue the provision of delinquent account collection services for the TTC. Delinquent account collection services have been contracted out since 1979 to supplement in-house collection efforts of TTC.

If you should have any questions, please contact Mr. Henry Román, Assistant Treasurer and Tax Collector, at (213) 974-0703.

MJS:WMH
EVT:evt
Board Office Memo Delinquent Acct Coll 11-28-05

Attachment

c: Henry Román